

REGISTERED OFFICE: NOONMATI, GUWAHATI-781020, ASSAM CORPORATE OFFICE: 4^{TH} FLOOR, 6 OLD POST OFFICE STREET, KOLKATA-700001

POLICY FOR DETERMINATION OF MATERIAL EVENTS OR INFORMATION

1. INTRODUCTION:

Pursuant to SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ("Listing Regulations"), every listed entity is required to make disclosures of events or information which, in the opinion of the board of directors of the listed entity, is material. These would include the items of business which are material in nature without application of the guidelines for materiality as illustrated in Para A of Part A of schedule III and also the items of business which become material on application of guidelines for materiality as illustrated in Para B of Part A of Schedule III and in term of Para C of Part A of Schedule III of the abovementioned regulations.

Further, Regulation 30(4)(ii) of the Listing Regulations says that a listed entity shall frame policy for determination of materiality, based on criteria specified in that Regulation, duly approved by its Board of Directors, which shall be disclosed on its website.

In view of the above, the Board of Directors ("Board") of India Carbon Limited ("ICL/Company") adopted the 'Policy for Determination of Material Events or Information' ("Policy") in its meeting held on 9th February, 2016.

On 14 June 2023, SEBI notified the SEBI (Listing Obligations and Disclosure Requirements) (Second Amendment) Regulations, 2023 ("LODR 2023 Amendment") inter alia amending the criteria for determination of materiality of events/ information specified in Paras A, B & C of Part A of Schedule III of the Listing Regulations.

In view of the above, this Policy has been amended by the Board of the Company in accordance with the provisions of the LODR 2023 Amendments to bring this policy in parity with the disclosure requirements laid down by SEBI.

2. OBJECTIVE:

The objective of the Policy is to assist the Board of Directors and Key Managerial Personnel (**KMPs**) to determine the materiality of events or information of the Company and to ensure that such information is adequately disseminated in pursuance with the Regulations and to provide an overall governance framework for such determination of materiality.

The objective of this revised/amended policy is also to assist the relevant employees of the listed entity in identifying any potential material event or information and reporting the same to the authorized Key Managerial Personnel, for determining the materiality of the said event or information and for making the necessary disclosures to the stock Exchange.

The Board of Directors and the KMPs should at all times ensure that this policy and any amendment thereto shall not dilute the provisions of or any reporting requirement of these regulations.



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3. EFFECTIVE DATE:

This Policy is effective from 9th February, 2016 with its subsequent amendment on 03.08.2023 pursuant to the LODR 2023 Amendment (mentioned hereinabove). Thus, the amended policy adapted and approved by the Board in its meeting dated 03.08.2023 is effective and in place.

4. POLICY:

The policy envisages to put in place a mechanism whereby there is no omission in disclosure of material events and also to ensure that there is timely dissemination of information to the stakeholders of the company and within the timelines as prescribed by the Listing Regulations as amended from time to time.

Further, it is imperative to note that the company shall consider the following criteria for determination of materiality of events/information:

- (a) the omission of an event or information, which is likely to result in discontinuity or alteration of event or information already available publicly; or
- (b) the omission of an event or information is likely to result in significant market reaction if the said omission came to light at a later date; or
- (c) the omission of an event or information, whose value or the expected impact in terms of value, exceeds the lower of the following:
 - (i) two percent of turnover, as per the last audited consolidated financial statements of the listed entity;
 - (ii) two percent of net worth, as per the last audited consolidated financial statements of the listed entity, except in case the arithmetic value of the net worth is negative;
 - (iii) five percent of the average of absolute value of profit or loss after tax, as per the last three audited consolidated financial statements of the listed entity
- (d) In case where the criteria specified in sub-clauses (a), (b) and (c) is not applicable, an event or information may be treated as being material if in the opinion of the Board of Directors of the company or their authorized persons, the event or information is considered material.

The policy also envisages to authorize relevant Key Managerial Personnel, with the authority of the Board, to determine the materiality of an event and disclose it to the Stock Exchange as well as the website of the Company within prescribed timelines.

For the purpose of providing authority the Board of Directors of the company at their meeting held on 03.08.2023 re-authorized the following persons for the purpose of determining and disclosing the material events in the following manner:



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| Name of the Authorized Person | Designation in the Company | Contact Details |
|---|-----------------------------------|---|
| Mr. Rakesh Himatsingka | Chairman & Managing | India Carbon Limited |
| | Director | "Temple Chamber", 4 th Floor, |
| | [Key Managerial Personnel] | 6 Old Post Office Street, |
| | | Kolkata: 700 001 |
| | | Email - rh@indiacarbonltd.com |
| | | Phone – 033-22487856/9 |
| Mr. Shaurya Veer Himatsingka | Deputy Managing Director | India Carbon Limited |
| | [Key Managerial Personnel] | "Temple Chamber", 4 th Floor, |
| | | 6 Old Post Office Street, |
| | | Kolkata: 700 001 |
| | | Email - rh@indiacarbonltd.com |
| | | Phone – 033-22487856/9 |
| Mr. Bhaskar Rakshit | Company Secretary & | India Carbon Limited |
| | Compliance Officer | "Temple Chamber", 4 th Floor, |
| | | 6 Old Post Office Street, |
| | | Kolkata: 700 001 |
| | | Email - |
| | | compliance@indiacarbonltd.com |
| 3.6 37. 3.77 | C1: CF: : 1 OCC: | Phone – 033-22487856/9 |
| Mr. Vinod Kumar Agarwal | Chief Financial Officer | India Carbon Limited |
| India Carbon Limited | | "Temple Chamber", 4 th Floor, |
| "Temple Chamber", 4 th Floor, | | 6 Old Post Office Street, Kolkata: 700 001 |
| 6 Old Post Office Street, Kolkata: 700 001 | | |
| | | Email - |
| Email - | | vinod.agarwal@indiacarbonltd.com |
| vinod.agarwal@indiacarbonltd.com | | Phone – 033-22487856/9 |
| Phone – 033-22487856/9 | | |

The Chairman & Managing Director, Deputy Managing Director, Company Secretary & Compliance Officer and the Chief Financial Officer are hereby authorized to determine the material events. Further, departmental heads should also assist and train the relevant employees of the company to determine material events and bring it to the knowledge of the Board of the KMPs.

The Company Secretary & Compliance officer shall be authorized to disclose material events or information the Stock exchanges and on the website of the company. The authorized person is also responsible for maintaining the data on the website of the company for a period of Five (5) years and thereafter as per the Archival policy of the Company.

The company shall provide specific and adequate reply to all queries raised by stock exchange with respect to any events or information under the authority of the authorized person.

The company shall, with respect to disclosures referred to in this regulation, make disclosures updating material developments on a regular basis, till such time the event is resolved/closed, with relevant explanations.



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It is further imperative that any continuing event or information which becomes material pursuant to notification of the LODR 2023 Amendment, mentioned herein-above shall be disclosed by the company within thirty days from the date of its coming into effect i.e. within 14th August, 2023.

5. DISCLOSURE OF MATERIAL EVENTS OR INFORMATION:

The policy adapted herein focuses on determining the events or information which the company should disclose and disseminate to the stock exchange and on the website of the Company which are material in nature and if not disclosed within specified timelines will have bearing on the Company.

Further, without prejudice to the generality of Annexure A, Annexure B & Annexure C the Company may make disclosures of event / information as specified by SEBI from time to time.

The Chairman, Deputy Managing Director, Chief Financial Officer and Company Secretary are severally authorized for making disclosures of such material event or information to the stock exchanges.

The Material events are categorized in the following broad heads:

PART A: DISCLOSURES OF EVENTS OR INFORMATION: SPECIFIED SECURITIES

PARA A - Events along with details which shall be disclosed without any application of the guidelines for materiality as specified in sub-regulation (4) of regulation (30) — The detailed list of such items along with details to be disclosed are appended to this list in Annexure — A.

PARA B - Events which shall be disclosed upon application of the guidelines for materiality referred sub-regulation (4) of regulation (30) - The detailed list of such items along with details to be disclosed are is appended to this list in Annexure -B.

<u>PARA C - Any other information</u> - The detailed list of such items is appended to this list in Annexure - C.

6. TIMELINES FOR DISCLOSURES TO THE STOCK EXCHANGES:

The Company shall first disclose to the Stock Exchanges all events/ information which are material in terms of the provisions of this Policy and Regulation 30 of the Listing Regulations, as soon as reasonably possible and in any case not later than:

- a. 30 (thirty) minutes from closure of the Board meeting in which the decision pertaining to the event/information has been taken;
- b. 12 (twelve) hours from occurrence of event/ information, where the event/ information is emanating from within the Company;
- c. 24 (twenty-four) hours from occurrence of event/ information, where the event/ information is not emanating from within the Company.



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- d. Disclosures with respect to events for which timelines have been specified in Part A of Schedule III of the Listing Regulations shall be made within such timelines.
- e. In case disclosure is made after timelines specified under Regulation 30 of the Listing Regulations, the Company shall, along with such disclosure provide the explanation for the delay.

A detailed list of timelines within which the events are to be disclosed with the stock exchange are attached to this policy and marked as $\mathbf{Annexure} - \mathbf{D}$.

8. AMENDMENTS:

The Board may subject to the applicable laws amend any provision(s) or substitute any of the provision(s) with the new provision(s) or replace the Policy entirely with a new Policy. However, no such amendment or modification shall be inconsistent with the applicable provisions of any law for the time being in force.

The Chairman is also authorized to make appropriate changes to the policy as he may deem expedient taking into account the law and Regulations for the time being in force.

9. SCOPE AND LIMITATION:

In the event of any conflict between the provisions of this Policy and the Listing Agreement; Companies Act, 2013; Regulations or any other statutory enactments, rules, the provisions of such Listing Agreement / Companies Act, 2013 or statutory enactments, rules shall prevail over this Policy and the part(s) so repugnant shall be deemed to severed from the Policy and the rest of the Policy shall remain in force.

| | _ |
|-------------------------|----------------|
| Chairman | |
| Re-Adapted by the Board | l of Directors |

Date: 03.08.2023

| Policy adopted on | 9 th February, 2016 |
|-------------------|--------------------------------|
| Revision 1 | 3 rd August, 2023 |



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ANNEXURE – A

Para A of Part A of Schedule III of the LODR Regulations

1. Acquisition(s) (including agreement to acquire), Scheme of Arrangement (amalgamation/ merger/ demerger/restructuring), sale or disposal of any unit(s), division(s), whole or substantially the whole of the undertaking(s) or subsidiary of the listed entity, sale of stake in the associate company of the listed entity or any other restructuring:

a. Acquisition (including agreement to acquire):

- a. name of the target entity, details in brief such as size, turnover etc.;
- b. whether the acquisition would fall within related party transaction(s) and whether the promoter/ promoter group/ group companies have any interest in the entity being acquired? If yes, nature of interest and details thereof and whether the same is done at "arm's length";
- c. industry to which the entity being acquired belongs;
- d. objects and impact of acquisition (including but not limited to, disclosure of reasons for acquisition of target entity, if its business is outside the main line of business of the listed entity);
- e. brief details of any governmental or regulatory approvals required for the acquisition;
- f. indicative time period for completion of the acquisition;
- g. consideration whether cash consideration or share swap or any other form and details of the same;
- h. cost of acquisition and/or the price at which the shares are acquired;
- i. percentage of shareholding / control acquired and / or number of shares acquired;
- j. brief background about the entity acquired in terms of products/line of business acquired, date of incorporation, history of last 3 years turnover, country in which the acquired entity has presence and any other significant information (in brief)

b. Amalgamation/ Merger:

- a. name of the entity(ies) forming part of the amalgamation/merger, details in briefsuch as, size, turnover etc.;
- b. whether the transaction would fall within related party transactions? If yes, whether the same is done at "arm's length";
- c. area of business of the entity(ies);

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- d. rationale for amalgamation/ merger;
- e. in case of cash consideration amount or otherwise share exchange ratio;
- f. brief details of change in shareholding pattern (if any) of listed entity.

c. De-merger:

- a. brief details of the division(s) to be demerged;
- b. turnover of the demerged division and as percentage to the total turnover of the listed entity in the immediately preceding financial year / based on financials of the last financial year;
- c. rationale for demerger;
- d. brief details of change in shareholding pattern (if any) of all entities;
- e. in case of cash consideration amount or otherwise share exchange ratio;
- f. whether listing would be sought for the resulting entity.
- d. Sale or disposal of unit(s) or division(s), whole or substantially the whole of the undertaking(s) or subsidiary of the listed entity, sale of stake in the associate company of the listed entity:
 - a. the amount and percentage of the turnover or revenue or income and net worth contributed by such unit or division or undertaking or subsidiary or associate company of the listed entity during the last financial year;
 - b. date on which the agreement for sale has been entered into;
 - c. the expected date of completion of sale/disposal;
 - d. consideration received from such sale/disposal;
 - e. brief details of buyers and whether any of the buyers belong to the promoter/promoter group/group companies. If yes, details thereof;
 - f. whether the transaction would fall within related party transactions? If yes, whether the same is done at "arm's length";
 - g. whether the sale, lease or disposal of the undertaking is outside Scheme of Arrangement? If yes, details of the same including compliance with regulation 37Aof LODR Regulations.
 - h. additionally, in case of a slump sale, indicative disclosures provided for amalgamation/merger, shall be disclosed by the listed entity with respect to such slump sale.

For the purpose of this sub-clause, "slump sale" shall mean the transfer of one or more undertakings, as a result of the sale for a lump sum consideration, without values being signed to the individual assets and liabilities in such sales.



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| | | a. | ner Restructuring: details and reasons for restructuring; |
| | | | |
| | | b. | quantitative and/ or qualitative effect of restructuring; |
| | | C. | details of benefit, if any, to the promoter/promoter group/group companies |
| | | | fromsuch proposed restructuring; |
| | | d. | brief details of change in shareholding pattern (if any) of all entities. |
| 2. | | | or forfeiture of securities, split or consolidation of shares, buyback of |
| 2. | securities, any restriction on transferability of securities or alteration in terms or | | |
| | | | of existing securities including forfeiture, reissue of forfeited securities, |
| | | | of calls, redemption of securities etc. |
| | | | nance of securities: |
| | ; | a) | type of securities proposed to be issued (viz. equity shares, convertibles etc.); |
| | | b) | type of issuance (further public offering, rights issue, depository receipts |
| | | | (ADR/GDR), qualified institutions placement, preferential allotment etc.); |
| | | c) | total number of securities proposed to be issued or the total amount for |
| | | | which these curities will be issued (approximately); |
| | | d) | in case of preferential issue, the listed entity shall disclose the following |
| | | | additional details to the stock exchange(s): |
| | | | i. names of the investors; |
| | | | ii. post allotment of securities - outcome of the subscription, issue price / |
| | | | allottedprice (in case of convertibles), number of investors; |
| | | | iii. in case of convertibles - intimation on conversion of securities or on |
| | | | lapse of the tenure of the instrument; |
| | | e) | in case of bonus issue the listed entity shall disclose the following additional |
| | | • | details to the stock exchange(s): |
| | | | i. whether bonus is out of free reserves created out of profits or share |
| | | | premiumaccount; |
| | | | ii. bonus ratio; |
| | | | iii. details of share capital - pre and post bonus issue; |
| | | | iv. free reserves and/ or share premium required for implementing the |
| | | | bonusissue; |
| | | | v. free reserves and/ or share premium available for capitalization and the |
| | | | dateas on which such balance is available; |
| | | | vi. whether the aforesaid figures are audited; |
| | | | vii. estimated date by which such bonus shares would be credited/dispatched; |
| | | f) | in case of issuance of depository receipts (ADR/GDR) or FCCB the listed |
| | 1 | -, | in case of assume of depository receipts (ribit obit) of reed the listed |



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entityshall disclose following additional details to the stock exchange(s):

- i. name of the stock exchange(s) where ADR/GDR/FCCBs are listed (opening
 - closing status) / proposed to be listed;
- ii. proposed no. of equity shares underlying the ADR/GDR or on conversion of FCCBs;
- iii. proposed date of allotment, tenure, date of maturity and coupon offered, ifany of FCCB's;
- iv. issue price of ADR/GDR/FCCBs (in terms of USD and in INR afterconsidering conversion rate);
- v. change in terms of FCCBs, if any;
- vi. details of defaults, if any, by the listed entity in payment of coupon on FCCBs & subsequent updates in relation to the default, including the details of the corrective measures undertaken (if any);
- g) in case of issuance of debt securities or other non-convertible securities the listed entity shall disclose following additional details to the stock exchange(s):
 - i. size of the issue:
 - ii. whether proposed to be listed? If yes, name of the stock exchange(s);
 - iii. tenure of the instrument date of allotment and date of maturity;
 - iv. coupon/interest offered, schedule of payment of coupon/interest andprincipal;
 - v. charge/security, if any, created over the assets;
 - vi. special right/interest/privileges attached to the instrument and changes thereof;
 - vii. delay in payment of interest / principal amount for a period of more than three months from the due date or default in payment of interest / principal;
 - viii. details of any letter or comments regarding payment/non-payment of interest, principal on due dates, or any other matter concerning the security and /or the assets along with its comments thereon, if any;
 - ix. details of redemption of preference shares indicating the manner of redemption (whether out of profits or out of fresh issue) and debentures;
- **h)** any cancellation or termination of proposal for issuance of securities includingreasons thereof.

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2.2 Split/consolidation of shares:

- a. split/consolidation ratio;
- b. rationale behind the split/consolidation;
- c. pre and post share capital authorized, paid-up and subscribed;
- d. expected time of completion;
- e. class of shares which are consolidated or subdivided;
- f. number of shares of each class pre and post-split or consolidation;
- g. number of shareholders who did not get any shares in consolidation and their pre-consolidation shareholding.

2.3 Buy back of securities:

- a. number of securities proposed for buyback;
- b. number of securities proposed for buyback as a percentage of existing paidup capital;
- c. buyback price;
- d. actual securities in number and percentage of existing paid-up capital bought back;
- e. pre & post shareholding pattern.

2.4 Any restriction on transferability of securities:

- a. authority issuing attachment or prohibitory orders
- b. brief details and reasons for attachment or prohibitory orders;
- c. name of registered holders against whom restriction on transferability has been placed;
- d. total number of securities so affected;
- e. distinctive numbers of such securities if applicable;
- f. period for which order would be applicable (if stated).

2.5 Any action, which will result in alteration of the terms or structure of any existing securities, including, but not limited to:

- a. forfeiture of shares;
- b. reissue of forfeited shares or securities, or the issue of shares or securities held in reserve for future issue or the creation in any form or manner of new shares or securities or any other rights, privileges or benefits to subscribe to;
- c. proposal to issue any class of securities;
- d. alterations of capital, including calls;
- e. change in the terms regarding redemption/cancellation/retirement in whole or in part of any securities issued by the listed entity



| 3. | New Rating(s) or Revision in Rating(s) |
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| | The listed entity shall notify the stock exchange(s), the details of any new rating |
| | or revision in rating assigned from a credit rating agency to any debt instrument |
| | of the listed entity or to any fixed deposit programme or to any scheme or |
| | proposal of the listed entity involving mobilization of funds whether in India or |
| | abroad. In case of a downward revision in ratings, the listed entity shall also |
| | intimate the reasons provided by the rating agency for such downward revision. |
| | The above requirement to disclose rating shall also be applicable to the following: |
| | a) Revision in rating even if it was not requested for by the listed entity or the |
| | requestwas later withdrawn by the listed entity. |
| | b) Revision in rating outlook even without revision in rating score. |
| | c) ESG ratings by registered ESG Rating Providers. |
| 4. | Outcome of meetings of the board of directors: The listed entity shall intimate to the |
| | Exchange(s), within 30 minutes of the closure of the meeting, held to consider or decidethe |
| | following |
| | a. dividends and/or cash bonuses recommended or declared or the decision to |
| | passany dividend and the date on which dividend shall be paid/dispatched; |
| | b. any cancellation of dividend with reasons thereof; |
| | c. the decision on buyback of securities; |
| | d. the decision with respect to fund raising proposed to be undertaken; |
| | e. increase in capital by issue of bonus shares through capitalization including the date on which such bonus shares would be credited/dispatched |
| | _ |
| | , , |
| | held in reserve for future issue or the creation in any form or manner of new |
| | shares or securities or any other rights, privileges or benefits to subscribe to; |
| | g. short particulars of any other alterations of capital, including calls; |
| | h. financial results; |
| | i. decision on voluntary delisting by the listed entity from stock exchange(s); The intimation of outcome of meeting of the board of directors shall also contain the |
| | time of commencement and conclusion of the meeting |
| 5. | Agreements (viz. shareholder agreement(s), joint venture agreement(s), family |
| | settlement agreement(s) (to the extent that it impacts management and control |
| | of the listed entity), agreement(s)/treaty(ies)/contract(s) with media companies) |
| | which are binding and not in normal course of business, revision(s) or |
| | amendment(s) and termination(s) thereof: |
| | a. name(s) of parties with whom the agreement is entered; |
| | b. purpose of entering into the agreement; |



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- c. shareholding, if any, in the entity with whom the agreement is executed;
- d. significant terms of the agreement (in brief) special rights like right to appoint directors, first right to share subscription in case of issuance of shares, right to restrict any change in capital structure etc.;
- e. whether, the said parties are related to promoter/promoter group/ group companies in any manner. If yes, nature of relationship;
- f. whether the transaction would fall within related party transactions? If yes, whether the same is done at "arm's length";
- g. in case of issuance of shares to the parties, details of issue price, class of sharesissued;
- h. any other disclosures related to such agreements, viz., details of nominee on the board of directors of the listed entity, potential conflict of interest arising outof such agreements, etc.;
- i. in case of termination or amendment of agreement, listed entity shall disclose additional details to the stock exchange(s):
 - 1) name of parties to the agreement;
 - 2) nature of the agreement;
 - 3) date of execution of the agreement;
 - 4) details of amendment and impact thereof or reasons of termination and impact thereof.

Agreements entered into by the shareholders, promoters, promoter group entities, related parties, directors, key managerial personnel, employees of the listed entity or of its holding, subsidiary or associate company, among themselves or with the listed entity or with a third party, solely or jointly, which, either directly or indirectly or potentially or whose purpose and effect is to, impact the managementor control of the listed entity or impose any restriction or create any liability upon the listed entity, shall be disclosed to the Stock Exchanges, including disclosure of any rescission, amendment or alteration of such agreements thereto, whether or not the listed entity is a party to such agreements:

Provided that such agreements entered into by a listed entity in the normal course of business shall not be required to be disclosed unless they, either directly or indirectly or potentially or whose purpose and effect is to, impact the management or control of the listed entity or they are required to be disclosed in terms of any other provisions of these regulations:

- a) if the listed entity is a party to the agreement,
 - i. details of the counterparties (including name and relationship with the listedentity);
- b) if listed entity is not a party to the agreement,
 - i. name of the party entering into such an agreement and the relationship withthe listed entity;
 - ii. details of the counterparties to the agreement (including name and relationship with the listed entity);
 - iii. date of entering into the agreement.
- c) purpose of entering into the agreement;
- d) shareholding, if any, in the entity with whom the agreement is executed;
- e) significant terms of the agreement (in brief);
- f) extent and the nature of impact on management or control of the listed entity;
- g) details and quantification of the restriction or liability imposed upon the listed entity;
- h) whether, the said parties are related to promoter/promoter group/ group companies in any manner. If yes, nature of relationship;
- i) whether the transaction would fall within related party transactions? If yes, whether the same is done at "arm's length";
- j) in case of issuance of shares to the parties, details of issue price, class of sharesissued:
- k) any other disclosures related to such agreements, viz., details of nominee on the board of directors of the listed entity, potential conflict of interest arising out of such agreements, etc.;
- I) in case of rescission, amendment or alteration, listed entity shall disclose additional details to the stock exchange(s):
 - i. name of parties to the agreement;
 - ii. nature of the agreement;
 - iii. date of execution of the agreement;
 - iv. details and reasons for amendment or alteration and impact thereof (including impact on management or control and on the restriction or liabilityquantified earlier);
 - v. reasons for rescission and impact thereof (including impact on management or control and on the restriction or liability quantified earlier).

| 6. | Fraud or defaults by a listed entity, its promoter, director, key managerial personnel, senior management or subsidiary or arrest of key managerial personnel, senior management, promoter or director whether occurred within India or abroad: For the purpose of this sub-paragraph: (i) 'Fraud' shall include fraud as defined under Regulation 2(1)(c) of Securities and Exchange Board of India (Prohibition of Fraudulent and Unfair Trade Practices relating to Securities Market) Regulations, 2003. (ii) 'Default' shall mean non-payment of the interest or principal amount in full on the date when the debt has become due and payable. Explanation 1- In case of revolving facilities like cash credit, an entity would be considered to be in 'default' if the outstanding balance remains continuously in excess of the sanctioned limit or drawing power, whichever is lower, for more than thirty days. Explanation 2- Default by a promoter, director, key managerial personnel, senior management, subsidiary shall mean default which has or may have an impact on the listed entity.] |
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| | 6.1 At the time of unearthing of fraud or occurrence of the default / arrest: |
| | a. nature of fraud/default/arrest; |
| | b. estimated impact on the listed entity; |
| | c. time of occurrence; |
| | d. person(s) involved; |
| | e. estimated amount involved (if any); |
| | f. whether such fraud/default/arrest has been reported to appropriate authorities |
| | 6.2 Subsequently intimate the stock exchange(s) further details regarding the |
| | fraud/default/arrest including: |
| | a. actual amount involved in the fraud /default (if any); |
| | b. actual impact of such fraud /default on the listed entity and its financials; and |
| | corrective measures taken by the listed entity on account of such fraud/default |
| 7. | Change in directors, key managerial personnel (Managing Director, Chief |
| | Executive Officer, Chief Financial Officer, Company Secretary etc.), senior |
| | management, Auditor and Compliance Officer: |
| | a. reason for change viz. appointment, re-appointment, resignation, removal, |
| | death or otherwise; |
| | b. date of appointment/re-appointment/cessation (as applicable) & term of |
| | appointment/re-appointment; |
| | c. brief profile (in case of appointment); |
| | d.disclosure of relationships between directors (in case of appointment of adirector) |



| | (7A) In case of resignation of the auditor of the listed entity, detailed reasons for |
|-----|---|
| | resignation of auditor, as given by the said auditor, shall be disclosed by the listed entities |
| | to the stock exchanges as soon as possible but not later than twenty-four hours of receipt |
| | of such reasons from the auditor. |
| | (7B) Resignation of 416[independent director] including reasons for resignation: In case |
| | of resignation of an independent director of the listed entity, within seven days from the |
| | date of resignation, the following disclosures shall be made to the stock exchanges by the |
| | listed entities: |
| | The letter of resignation along with] detailed reasons for the resignation 418[***] as given |
| | by the said director. |
| | [(ia). Names of listed entities in which the resigning director holds directorships, |
| | indicating the category of directorship and membership of board committees, if any.] |
| | ii. The independent director shall, along with the detailed reasons, also provide a |
| | confirmation that there are no other material reasons other than those provided. |
| | iii. The confirmation as provided by the independent director above shall also be disclosed |
| | by the listed entities to the stock exchanges along with the disclosure as specified in sub- |
| | clause (i) and above |
| | (7C) In case of resignation of key managerial personnel, senior management, Compliance |
| | Officer or director other than an independent director; the letter of resignation along with |
| | detailed reasons for the resignation as given by the key managerial personnel, senior |
| | management, Compliance Officer or director shall be disclosed to the stock exchanges by |
| | the listed entities within seven days from the date that such resignation comes into effect. |
| | (7D) In case the Managing Director or Chief Executive Officer of the listed entity was |
| | indisposed or unavailable to fulfil the requirements of the role in a regular manner for |
| | more than forty-five days in any rolling period of ninety days, the same along with the |
| | reasons for such indisposition or unavailability, shall be disclosed to the stock |
| | exchange(s).] |
| 8. | Appointment or discontinuation of share transfer agent |
| | 8.1 reason for appointment or discontinuation; |
| | 8.2 date on which above would become effective. |
| 9. | Resolution plan/ Restructuring in relation to loans/borrowings from banks/financial |
| | institutions including the following details: |
| | (i) Decision to initiate resolution of loans/borrowings; |
| | (ii) Signing of Inter-Creditors Agreement (ICA) by lenders; |
| | (iii)Finalization of Resolution Plan; |
| | (iv) Implementation of Resolution Plan; |
| | (iv) Salient features, not involving commercial secrets, of the resolution/ restructuring |
| | plan as decided by lenders. |
| 10. | One time settlement (OTS) with a Bank: |
| | 10.1 reasons for opting for OTS; |
| | 10.1 reasons for opting for OTS, 10.2 brief summary of the OTS |
| | 10.2 offer summary of the O15 |



| 11. | Winding-up petition filed by any party / creditors |
|-----|--|
| | 11.1 reasons for such a petition; |
| | impact of such petition on listed entity |
| 12. | Issuance of notices, call letters, resolutions and circulars sent to shareholders, |
| | debenture holders or creditors or any class of them or advertised in the media by |
| | the listed entity and the following: |
| | 12.1 date of notice/call letters/resolutions etc.; |
| | 12.2 brief details viz. agenda (if any) proposed to be taken up, resolution to be |
| | passed, manner of approval proposed etc. |
| 13. | Proceedings of annual and extraordinary general meetings of the listed entity and the following details in brief |
| | a. date of the meeting; |
| | b. brief details of items deliberated and results thereof; |
| | c. manner of approval proposed for certain items (e-voting etc.). |
| 14. | Amendments to memorandum and articles of association of listed entity, in brief |
| 15 | Schedule of analysts or institutional investors meet 427[at least two working days in |
| (a) | advance (excluding the date of the intimation and the date of the meet)] and presentations made by the listed entity to analysts or institutional investors. Explanation: For the purpose of this clause 'meet' shall mean group meetings or group conference calls conducted physically or through digital means (b) Audio or video recordings and transcripts of post earnings/quarterly calls, by whatever name called, conducted physically or through digital means, simultaneously with submission to the recognized stock exchange(s), in the following manner: (i) the presentation and the audio/video recordings shall be promptly made available on |
| | the website and in any case, before the next trading day or within twenty-four hours from the conclusion of such calls, whichever is earlier; (ii) the transcripts of such calls shall be made available on the website within five working days of the conclusion of such calls: The requirement for disclosure(s) of audio/video recordings and transcript shall be voluntary with effect from April 01, 2021 and mandatory with effect from April 01, 2022.;] |
| 16. | The following events in relation to the corporate insolvency resolution process |
| | (CIRP) of a listed corporate debtor under the Insolvency Code a) Filing of application by the corporate applicant for initiation of CIRP, also specifying |
| | the amount of default; |
| | b) Filing of application by financial creditors for initiation of CIRP against the corporate |
| | debtor, also specifying the amount of default; |
| | c) Admission of application by the Tribunal, along with amount of default or rejection or |
| | withdrawal, as applicable; |
| | d) public announcement made pursuant to order passed by the Tribunal under section 13 of Insolvency Code; |
| | |

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- e) List of creditors as required to be displayed by the corporate debtor under regulation 13(2)(c) of the IBBI (Insolvency Resolution Process for Corporate Persons) Regulations, 2016:
- f) Appointment/ Replacement of the Resolution Professional;
- g) Prior or post-facto intimation of the meetings of Committee of Creditors;
- h) Brief particulars of invitation of resolution plans under section 25(2)(h) of Insolvency Code in the Form specified under regulation 36A(5) of the IBBI (Insolvency Resolution Process for Corporate Persons) Regulations, 2016;
- i) Number of resolution plans received by Resolution Professional;
- j) Filing of resolution plan with the Tribunal;
- k) Approval of resolution plan by the Tribunal or rejection, if applicable;
- l) [Specific features and details of the resolution plan as approved by the Adjudicating Authority under the Insolvency Code, not involving commercial secrets, including details such as:
- i)Pre and Post net-worth of the company;
- (ii) Details of assets of the company post CIRP;Details of securities continuing to be imposed on the companies' assets;
- (iv) Other material liabilities imposed on the company;
- (v) Detailed pre and post shareholding pattern assuming 100% conversion of convertible

securities:

- (vi) Details of funds infused in the company, creditors paid-off;
- (vii) Additional liability on the incoming investors due to the transaction, source of such funding etc.:
- (viii) Impact on the investor revised P/E, RONW ratios etc.;
- (ix) Names of the new promoters, 430[key managerial personnel], if any and their past experience in the business or employment. In case where promoters are companies, history of such company and names of natural persons in control;
- (x) Brief description of business strategy.]
- m) Any other material information not involving commercial secrets.
- n) [Proposed steps to be taken by the incoming investor/acquirer for achieving the MPS;
- o) Quarterly disclosure of the status of achieving the MPS;
- p) The details as to the delisting plans, if any approved in the resolution plan.
- 17. Initiation of Forensic audit: In case of initiation of forensic audit, (by whatever name called), the following disclosures shall be made to the stock exchanges by listed entities
 - a) The fact of initiation of forensic audit along-with name of entity initiating the audit and reasons for the same, if available;
 - b) Final forensic audit report (other than for forensic audit initiated by regulatory / enforcement agencies) on receipt by the listed entity along with comments of the management, if any



- 18. Announcement or communication through social media intermediaries or mainstream media by directors, promoters, key managerial personnel or senior management of a listed entity, in relation to any event or information which is material for the listed entity in terms of regulation 30 of these regulations and is not already made available in the public domain by the listed entity. Explanation "social media intermediaries" shall have the same meaning as defined under the Information Technology (Intermediary Guidelines and Digital Media Ethics Code) Rules, 2021
- Action(s) initiated or orders passed by any regulatory, statutory, enforcement authority or judicial body against the listed entity or its directors, key managerial personnel, senior management, promoter or subsidiary, in relation to the listed entity, in respect of the following:
 - (a) search or seizure; or
 - (b) re-opening of accounts under section 130 of the Companies Act, 2013; or
 - (c) investigation under the provisions of Chapter XIV of the Companies Act, 2013; along with the following details pertaining to the actions(s) initiated, taken or orders passed: i.name of the authority;
 - ii. nature and details of the action(s) taken, initiated or order(s) passed;
 - iii. date of receipt of direction or order, including any ad-interim or interim orders, or any other communication from the authority;
 - iv. details of the violation(s)/contravention(s) committed or alleged to be committed;
 - v. impact on financial, operation or other activities of the listed entity, quantifiable in monetary terms to the extent possible.
- Action(s) taken or orders passed by any regulatory, statutory, enforcement authority or judicial body against the listed entity or its directors, key managerial personnel, senior management, promoter or subsidiary, in relation to the listed entity, in respect of the following:
 - (a) suspension;
 - (b) imposition of fine or penalty;
 - (c) settlement of proceedings;
 - (d) debarment;
 - (e) disqualification;
 - (f) closure of operations;
 - (g) sanctions imposed;
 - (h) warning or caution; or
 - (i) any other similar action(s) by whatever name called; along with the following details pertaining to the actions(s) initiated, taken or orders passed:
 - i. name of the authority;
 - ii. nature and details of the action(s) taken, initiated or order(s) passed;
 - iii. date of receipt of direction or order, including any ad-interim or interim orders, or any other communication from the authority;
 - vi. details of the violation(s)/contravention(s) committed or alleged to be committed;
 - v. impact on financial, operation or other activities of the listed entity, quantifiable in monetary terms to the extent possible.



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ANNEXURE -B

| Para I | 3 of Part A of Schedule III of the LODR Regulations |
|--------|---|
| 1 | Commencement or any postponement in the date of commencement of commercial production or commercial operations of any unit/division |
| | The listed entity shall notify the stock exchange(s) regarding the commencement |
| | of commercial production or the commencement of commercial operations of any |
| | unit/division. In cases where the listed entity has made prior intimation of date of |
| | commencement of commercial production or operations, the listed entity shall be |
| | required to disclose details in case of postponement of the date of |
| | commencement |
| 2. | Any of the following events pertaining to the listed entity: |
| | 2.1. Arrangements for strategic, technical, manufacturing, or marketing tie- |
| | up: |
| | a) Agreement / joint venture (JV) with companies: |
| | i. name of the entity(ies) with whom agreement/ JV is signed; |
| | ii. area of agreement/JV; |
| | iii. domestic/international; |
| | iv. share exchange ratio / JV ratio; |
| | v. scope of business operation of agreement / JV; |
| | vi. details of consideration paid / received in agreement / JV; |
| | vii. significant terms and conditions of agreement / JV in brief; |
| | viii. whether the acquisition would fall within related party transactions and whether the promoter/ promoter group/ group companies have any interest in the entity being acquired? If yes, nature of interest and details thereof and whether the same is done at "arm's length"; |
| | ix. size of the entity(ies); |
| | x. rationale and benefit expectedb) In the event that any such arrangement is called off for any reason, the same shall be disclosed along with the reasons for calling off the proposal |
| | 2.2. Adoption of new line(s) of business: |
| | a) industry or area to which the new line of business belongs to; |
| | b) expected benefits; |
| | c) estimated amount to be invested. |
| | 2.3. Closure of operations of any unit, division or subsidiary (in entirety or |
| | in piecemeal): |
| | a) date of such binding agreement, if any, entered for sale of such unit/division, if any; |



| | b) amount & percentage of turnover or revenue or income and net worth of the listed entity contributed by such unit or division during the last financial |
|----|---|
| | year; |
| | c) date of closure or estimated time of closure; |
| | d) reasons for closure. |
| 3. | Capacity addition or product launch |
| | 3.1. Capacity addition: |
| | a) existing capacity |
| | b) existing capacity utilization; |
| | c) proposed capacity addition; |
| | d) period within which the proposed capacity is to be added; |
| | e) investment required; |
| | f) mode of financing; |
| | g) rationale. |
| | 3.2. Product launch: |
| | a) name of the product; |
| | b) date of launch; |
| | c) category of the product; |
| | d) whether caters to domestic/ international market; |
| | e) name of the countries in which the product is launched (in case of international). |
| 4. | Awarding, bagging/ receiving, amendment or termination of |
| | awarded/bagged orders/contracts, not in the normal course of business: |
| | 4.1. Awarding of order(s)/contract(s): Only important terms and conditions |
| | which may be as under needs to be disclosed: |
| | a) name of the entity to which order(s)/contract(s) is awarded; |
| | b) whether order(s) / contract(s) is awarded to domestic/ international entity |
| | c) significant terms and conditions of order(s)/contract(s) awarded, in brief; |
| | d) time period, if any, associated with the order(s)/contract(s); |
| | e) broad commercial consideration or size of the order(s)/contract(s); |
| | f) whether the promoter/ promoter group/group companies have any interest in that entity to whom the order(s)/contract(s) is awarded? If Yes, nature of interest and details thereof; |
| | g) whether the same would fall within related party transactions? If yes, whether the same is done at "arm's length". |
| | 4.2. Bagging/Receiving of orders/contracts: Only important terms and conditions which may be as under needs to be disclosed: |



| | a) name of the entity awarding the order(s)/contract(s); |
|----|---|
| | b) significant terms and conditions of order(s)/contract(s) awarded in brief; |
| | c) whether order(s) / contract(s) have been awarded by domestic/international entity; |
| | d) nature of order(s) / contract(s); |
| | e) whether domestic or international; |
| | f) time period by which the order(s)/contract(s) is to be executed; |
| | g) broad consideration or size of the order(s)/contract(s); |
| | h) whether the promoter/ promoter group / group companies have any |
| | interest in the entity that awarded the order(s)/contract(s)? If yes, nature of |
| | interest and details thereof; |
| | i) whether the order(s)/contract(s) would fall within related party transactions? If yes, whether the same is done at "arm's length". |
| | 4.3. Amendment or termination of orders/contracts: |
| | a) name of parties to the order(s)/contract(s); |
| | b) nature of the order(s)/contract(s); |
| | c) date of execution of the order(s)/contract(s) |
| | d) details of amendment or reasons for terminations and impact thereof (to |
| | the extent possible. |
| 5. | Agreements (viz. loan agreement(s) or any other agreement(s) which are binding and not in normal course of business, revision(s) or amendment(s) |
| | and termination(s) thereof: Only important terms and conditions which may |
| | be as under needs to be disclosed |
| | a) name(s) of parties with whom the agreement is entered; |
| | b) purpose of entering into the agreement; |
| | c) size of agreement; |
| | d) shareholding, if any, in the entity with whom the agreement is executed; |
| | e) significant terms of the agreement (in brief) special rights like right to appoint directors, first right to share subscription in case of issuance of shares, right to restrict any change in capital structure etc.; |
| | f) whether, the said parties are related to promoter/promoter group/ group companies in any manner. If yes, nature of relationship; |
| | g) whether the transaction would fall within related party transactions? If yes, whether the same is done at "arm's length"; |
| | h) in case of issuance of shares to the parties, details of issue price, class of shares issued; |
| 1 | i) in case of loan agreements, details of lender/borrower, nature of the loan, |



| | avacution of the loan agreement/constion letter details of the converty |
|----|---|
| | execution of the loan agreement/sanction letter, details of the security provided to the lenders / by the borrowers for such loan or in case outstanding |
| | loans lent to a party or borrowed from a party become material on a |
| | cumulative basis; |
| | j) any other disclosures related to such agreements, viz., details of nominee on |
| | the board of directors of the listed entity, potential conflict of interest arising |
| | out of such agreements, etc.; |
| | |
| | k) in case of termination or amendment of agreement, listed entity shall disclose additional details to the stock exchange(s): |
| | i. name of parties to the agreement; |
| | ii. nature of the agreement; |
| | |
| | iii. date of execution of the agreement; |
| | iv. details of amendment and impact thereof or reasons of termination and |
| | impact thereof. |
| 6. | Disruption of operations of any one or more units or division of the listed entity due to natural calamity (earthquake, flood, fire etc.), force majeure or |
| | events such as strikes, lockouts etc |
| | 6.1. At the time of occurrence: |
| | a) expected quantum of loss/damage caused; |
| | b) whether loss/damage covered by insurance or not including amount; |
| | c) estimated impact on the production/operations in case of strikes/lock outs; |
| | d) factory/unit where the strike/lock out takes place including reasons for |
| | such strike. |
| | 6.2. Regularly, till complete normalcy is restored: |
| | a) insurance amount claimed and realized by the listed entity for the |
| | loss/damage; |
| | b) the actual amount of damage caused due to the natural calamity or other |
| | force majeure events; |
| | c) details of steps taken to restore normalcy and the impact of the natural |
| | calamity/other force majeure events on production or service, financials of |
| | the entity. |
| 7. | Effect(s) arising out of change in the regulatory framework applicable to the |
| 0 | listed entity. Pendency of any litigation(s) or dispute(s) or the outcome thereof which may |
| 8. | have an impact on the listed entity: The listed entity shall notify the stock |
| | exchange(s) upon it or its director or its key management personnel or its senior |
| | management or its promoter or its subsidiary becoming party to any litigation, |
| | assessment, adjudication, arbitration or dispute in conciliation proceedings or |
| | upon institution of any litigation, assessment, adjudication, arbitration or dispute |
| | including any ad-interim or interim orders passed against or in favour of the |



| | listed entity, the outcome of which can reasonably be expected to have an impact. | | |
|-----|---|--|--|
| | In case the amount involved in ongoing litigations or disputes with an opposing | | |
| | party become material on a cumulative basis, then the same shall also be required | | |
| | to be disclosed to the stock exchange(s). | | |
| | 8.1. At the time of becoming the party: | | |
| | a) brief details of litigation viz. name(s) of the opposing party, court/ | | |
| | tribunal/agency where litigation is filed, brief details of dispute/litigation; | | |
| | b) expected financial implications, if any, due to compensation, penalty etc.; | | |
| | c) quantum of claims, if any; | | |
| | 8.2. Regularly till the litigation is concluded or dispute is resolved: | | |
| | a) the details of any change in the status and / or any development in relation | | |
| | to such proceedings; | | |
| | b) in the case of litigation against key management personnel or its promoter | | |
| | or ultimate person in control, regularly provide details of any change in the | | |
| | status and / or any development in relation to such proceedings; | | |
| | c) in the event of settlement of the proceedings, details of such settlement | | |
| | including - terms of the settlement, compensation/penalty paid (if any) and | | |
| 0 | impact of such settlement on the financial position of the listed entity. | | |
| 9. | Frauds or defaults by employees of the listed entity which has or may have | | |
| | an impact on the listed entity: | | |
| | 9.1. At the time of unearthing of fraud or occurrence of the default/arrest: a) nature of fraud/default/arrest; | | |
| | , , , , , , , , , , , , , , , , , , , | | |
| | b) estimated impact on the listed entity; | | |
| | c) time of occurrence; | | |
| | d) person(s) involved; | | |
| | e) estimated amount involved (if any); | | |
| | f) whether such fraud has been reported to appropriate authorities | | |
| | 9.2. Subsequently intimate the stock exchange(s) further details regarding | | |
| | the fraud/default including: | | |
| | a) actual amount involved in the fraud /default (if any); | | |
| | b) actual impact of such fraud /default on the listed entity and its financials; | | |
| | c) corrective measures taken by the listed entity on account of such fraud/default. | | |
| 10. | Options to purchase securities (including any Share Based Employee | | |
| | Benefit (SBEB) Scheme) at the time of instituting the scheme and vesting or | | |
| | exercise of options: | | |
| | a) brief details of options granted; | | |
| | b) whether the scheme is in terms of SEBI (SBEB) Regulations, 2021 (if | | |
| | applicable); | | |
| | c) total number of shares covered by these options; | | |



| d) pricing formula; | |
|--|----------|
| e) options vested; | |
| f) time within which option may be exercised; | |
| g) options exercised; | |
| h) money realized by exercise of options; | |
| i) the total number of shares arising as a result of exercise of option; | |
| j) options lapsed; | |
| k) variation of terms of options; | |
| l) brief details of significant terms; | |
| m) subsequent changes or cancellation or exercise of such options; | |
| n) diluted earnings per share pursuant to issue of equity shares on exe | rcise of |
| options. | |
| 11. Giving of guarantees or indemnity or becoming a surety, by whateve | r name |
| a) name of party for which such guarantees or indemnity or surety was g | iven: |
| b) whether the promoter/ promoter group/ group companies have any int | |
| this transaction? If yes, nature of interest and details thereof and whet | |
| same is done at "arm's length"; | |
| c) brief details of such guarantee or indemnity or becoming a surety videtails of agreement entered (if any) including significant terms and con including amount of guarantee; | |
| d) impact of such guarantees or indemnity or surety on listed entity. The above details for giving of guarantees or indemnity or becoming a by whatever name called, including comfort letter, side letter, etc., shall required to be disclosed in case the amount involved in terms of outs | also be |
| guarantees, indemnity or surety for a third party become materia | l on a |
| cumulative basis. | |
| 12. Granting, withdrawal, surrender, cancellation or suspension of key l | icenses |
| or regulatory approvals | |
| a) name of the regulatory or licensing authority; | |
| b) brief details of the approval/license obtained/ withdrawn/ surrendered. | , |
| c) impact/relevance of such approval/license to the listed entity; | 1 , |
| d) withdrawal/cancellation or suspension of licence/approval by the reg or licensing authority, with reasons for such action, estimated impact (m or otherwise) on the listed entity and penalty, if any; | • |
| e) period for which such approval/license is/was valid; | |
| f) Subsequently, the listed entity shall inform the stock exchange(s), the | |



| | impact (monetary or otherwise) along with corrective actions taken by the listed entity pursuant to the withdrawal, cancellation or suspension of the key license/ | |
|-----|--|--|
| | approval. | |
| 13. | Delay or default in the payment of fines, penalties, dues, etc. to any | |
| | regulatory, statutory, enforcement or judicial authority | |
| | a) name of the authority; | |
| | b) details of fines, penalties, dues, etc. including amount; | |
| | c) due date of payment; | |
| | d) reasons for delay or default in payment; | |
| | e) impact on financial, operation or other activities of the list | |
| | In addition to the above, details of payment including date of payment and | |
| | amount paid shall be disclosed upon payment of the fines, penalties, dues, etc. | |



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ANNEXURE – C

C. Details which a listed entity needs to disclose in terms of Para C of Part A of Schedule III of LODR Regulations.

Any other information/event viz. major development that is likely to affect business, e.g. emergence of new technologies, expiry of patents, any change of accounting policy that may have a significant impact on the accounts, etc. and brief details thereof and any other information which is exclusively known to the listed entity which may be necessary to enable the holders of securities of the listed entity to appraise its position and to avoid the establishment of a false market in such securities.

ANNEXURE – D

TIMELINE FOR DISCLOSING EVENTS GIVEN IN PART A OF SCHEDULE III OF THE LODR REGULATIONS

| PARA / SUB- PARA | <u>EVENTS</u> | TIMELINE FOR DISCLOSURE |
|---------------------|--|-------------------------|
| Α. | Events which shall be disclosed without any | |
| | application of the guidelines for materiality as | |
| | specified in sub-regulation (4) of regulation (30): | |
| 1. | Acquisition(s) (including agreement to acquire), Scheme | Within 12 hours |
| | of Arrangement (amalgamation/ merger/ | |
| | demerger/restructuring), sale or disposal of any unit(s), | |
| | division(s), whole or substantially the whole of the | |
| | undertaking(s) or subsidiary of the listed entity, sale of | |
| | stake in the associate company of the listed entity or any | |
| | other restructuring. | |
| 2. | Issuance or forfeiture of securities, split or consolidation | Within 12 hours |
| | of shares, buyback of securities, any restriction on | |
| | transferability of securities or alteration in terms or | |
| | structure of existing securities including forfeiture, | |
| | reissue of forfeited securities, alteration of calls, | |
| | redemption of securities etc | |
| 3. | New Ratings(s) or Revision in Rating(s). | Within 24 hours |



| 4. | Outcome of Meetings of the board of directors | Timeline as specified in sub-para |
|-----|---|---|
| | | 4 of Para A of |
| | | Schedule III |
| 5. | Agreements (viz. shareholder agreement(s), joint venture agreement(s), family settlement agreement(s) (to the extent that it impacts management and control of the listed entity), agreement(s)/treaty(ies)/contract(s) with media companies) which are binding and not in normal course of business, revision(s) or amendment(s) and termination(s) thereof. | Within 12 hours * (for agreements where listed entity is a party); Within 24 hours (for agreements where listed entity is not a party). |
| 5A. | Agreements entered into by the shareholders, promoters, promoter group entities, related parties, directors, key managerial personnel, employees of the listed entity or of its holding, subsidiary or associate company, among themselves or with the listed entity or with a third party, solely or jointly, which, either directly or indirectly or potentially or whose purpose and effect is to, impact the management or control of the listed entity or impose any restriction or create any liability upon the listed entity, shall be disclosed to the Stock Exchanges, including disclosure of any rescission, amendment or alteration of such agreements thereto, whether or not the listed entity is a party to such agreements: Provided that such agreements entered into by a listed entity in the normal course of business shall not be required to be disclosed unless they, either directly or indirectly or potentially or whose purpose and effect is to, impact the management or control of the listed entity or they are required to be disclosed in terms of any other provisions of these regulations. | Within 12 hours * (for agreements where listed entity is a party); Within 24 hours (for agreements where listed entity is not a party). |
| 6. | Fraud or defaults by a listed entity, its promoter, director, key managerial personnel, senior management or subsidiary or arrest of key managerial personnel, senior management, promoter or director whether occurred within India or abroad. | Within 24 hours |



| 7. | Change in directors, key managerial personnel (Managing Director, Chief Executive Officer, Chief Financial Officer, Company Secretary etc.), senior management, Auditor and Compliance Officer. | Within 12 hours * (except in case resignation); Within 24 hours (in case of resignation) |
|-----|---|--|
| 7A. | In case of resignation of the auditor of the listed entity, detailed reasons for resignation of auditor, as given by the said auditor. | Timeline as specified in sub-para 7A of Para A of Schedule III |
| 7B. | Resignation of independent director including reasons for resignation. | Timeline as specified in sub-para 7B of Para A of Schedule III |
| 7C. | Letter of resignation along with detailed reasons for the resignation as given by the key managerial personnel, senior management, Compliance Officer or director. | Timeline as specified in sub-para 7C of Para A of Schedule III |
| 7D. | In case the Managing Director or Chief Executive Officer of the listed entity was indisposed or unavailable to fulfil the requirements of the role in a regular manner for more than forty-five days in any rolling period of ninety days, the same along with the reasons for such indisposition or unavailability, shall be disclosed to the stock exchange(s). | Within 12 hours |
| 8. | Appointment or discontinuation of share transfer agent. | Within 12 hours |
| 9. | Resolution plan/ Restructuring in relation to loans/borrowings from banks/financial institutions. | Within 24 hours |
| 10. | One time settlement with a bank | Within 24 hours |
| 11. | Winding-up petition filed by any party / creditors. | Within 24 hours |
| 12. | Issuance of notices, call letters, resolutions and circulars sent to shareholders, debenture holders or creditors or any class of them or advertised in the media by the listed entity | Within 12 hours |



| 13. | Proceedings of annual and extraordinary general meetings of the listed entity | Within 12 hours |
|-----|--|---|
| 14. | Amendments to memorandum and articles of association of listed entity, in brief | Within 12 hours |
| 15. | a) Schedule of analysts or institutional investors meet and presentations made by the listed entity to analysts or institutional investors. (b) Audio or video recordings and transcripts of post earnings/quarterly calls, by whatever name called, conducted physically or through digital means. | Timeline as specified in sub-para 15 of Para A of Schedule III. |
| 16. | Events in relation to the corporate insolvency resolution process (CIRP) of a listed corporate debtor under the Insolvency Code. | Within 24 hours |
| 17. | Initiation of Forensic audit: In case of initiation of forensic audit, (by whatever name called), the following disclosures shall be made to the stock exchanges by listed entities: (a) The fact of initiation of forensic audit along-with name of entity initiating the audit and reasons for the same, if available; (b) Final forensic audit report (other than for forensic audit initiated by regulatory / enforcement agencies) on receipt by the listed entity along with comments of the management, if any. | Within 12 hours * (if initiated by the listed entity); Within 24 hours (if initiated by external agency). |
| 18. | Announcement or communication through social media intermediaries or mainstream media by directors, promoters, key managerial personnel or senior management of a listed entity, in relation to any event or information which is material for the listed entity in terms of regulation 30 of these regulations and is not already made available in the public domain by the listed entity. | Within 24 hours |
| 19. | Action(s) initiated or orders passed by any regulatory, statutory, enforcement authority or judicial body against the listed entity or its directors, key managerial personnel, senior management, promoter or subsidiary, in relation to the listed entity, in respect of the following: (a) search or seizure; or (b) re-opening of accounts under section 130 of the Companies Act, 2013; or (c) investigation under the provisions of Chapter XIV of | Within 24 hours |



| | the Companies Act, 2013; | |
|-----|---|-------------------|
| 20. | Action(s) taken or orders passed by any regulatory, statutory, enforcement authority or judicial body against | Within 24 hours |
| | the listed entity or its directors, key managerial | |
| | personnel, senior management, promoter or subsidiary, | |
| | in relation to the listed entity, in respect of the | |
| | following: | |
| | (a) suspension; | |
| | (b) Imposition of fine or penalty; | |
| | (c) settlement of proceedings; | |
| | (d) debarment; | |
| | (e) disqualification; | |
| | (f) closure of operations | |
| | (g) sanctions imposed; | |
| | (h) warning or caution; or | |
| | (i) any other similar action(s) by whatever name called | |
| 21. | Voluntary revision of financial statements or the report | Within 12 hours * |
| | of the board of directors of the listed entity under | |
| | section 131 of the Companies Act, 2013 | |
| B. | Events which shall be disclosed upon application of | |
| | the guidelines for materiality referred sub-regulation | |
| 1 | (4) of regulation (30) | W.1: 101 * |
| 1. | Commencement or any postponement in the date of | Within 12 hours * |
| | commencement of commercial production or | |
| 2 | commercial operations of any unit/division | W/41-1 10 1 |
| 2. | Any of the following events pertaining to the listed | Within 12 hours |
| | entity: (i) arrangements for strategic technical manufacturing | |
| | (i) arrangements for strategic, technical, manufacturing, or marketing tie-up; or | |
| | (ii) adoption of new line(s) of business; or | |
| | (ii) closure of operation of any unit, division, or | |
| | subsidiary (entirety or piecemeal) | |
| 3. | Capacity addition or product launch. | Within 12 hours |
| | 1 1 | |
| 4. | Awarding, bagging/ receiving, amendment or | Within 24 hours |
| | termination of awarded/bagged orders/contracts not in | |
| | the normal course of business. | |



REGISTERED OFFICE: NOONMATI, GUWAHATI-781020, ASSAM CORPORATE OFFICE: $^{4\text{TH}}$ FLOOR, 6 OLD POST OFFICE STREET, KOLKATA-700001

| 5. | Agreements (viz. loan agreement(s) or any other agreement(s) which are binding and not in normal course of business) and revision(s) or amendment(s) or termination(s) thereof. | Within 12 hours * (for agreements where listed entity is a party); Within 24 hours (for agreements where listed entity is not a party). |
|-----|---|---|
| 6. | Disruption of operations of any one or more units or division of the listed entity due to natural calamity (earthquake, flood, fire etc.), force majeure or events such as strikes, lockouts etc | Within 24 hours |
| 7. | Effect(s) arising out of change in the regulatory framework applicable to the listed entity. | Within 24 hours |
| 8. | Pendency of any litigation(s) or dispute(s) or the outcome thereof which may have an impact on the listed entity. | Within 24 hours |
| 9. | Frauds or defaults by employees of the listed entity which has or may have an impact on the listed entity | Within 24 hours |
| 10. | Options to purchase securities including any ESOP/ESPS Scheme. | Within 12 hours |
| 11. | Giving of guarantees or indemnity or becoming a surety, by whatever name called, for any third party | Within 12 hours |
| 12. | Granting, withdrawal, surrender, cancellation or suspension of key licenses or regulatory approvals | Within 24 hours |
| 13. | Delay or default in the payment of fines, penalties, dues, etc. to any regulatory, statutory, enforcement or judicial authority | Within 12 hours |
| C. | Any other information/event viz. major development that is likely to affect business, e.g. emergence of new technologies, expiry of patents, any change of accounting policy that may have a significant impact on the accounts, etc. and brief details thereof and any other information which is exclusively known to the listed entity which may be necessary to enable the holders of securities of the listed entity to appraise its position and to avoid the establishment of a false market in such securities. | Within 24 hours |
| D. | Without prejudice to the generality of para (A), (B) and (C) above, the listed entity may make disclosures of event/information as specified by the Board from time to time. | Timeline as specified by the Board |
